

**Village of Romeo Board of Trustees
Meeting Minutes
Monday, April 15, 2019 at 7:00 p.m.**

Location: Romeo Parks and Rec Building
361 Morton Street, Romeo, MI 48065

Present: Nathan Bartholomew
Bob Hart
Matt Edwards
Randy Seidel
Christine Malzhan

Absent: Zack Fowler (arrived 7:15pm)
Meagan Posnanski

1. CALL TO ORDER – PLEDGE OF ALLIGANCE AND ROLL CALL

President Malzhan called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

2. APPROVAL OF MINUTES

MOTION by Hart, second by Bartholomew to approve the minutes as presented.

YEAS: ALL

NAYS: None

MOTION carried.

3. APPROVAL OF BILLS

MOTION by Hart, second by Edwards to approve the bills in the amounts of: \$45,909.11 / \$332,060.36

YEAS: ALL

NAYS: None

MOTION carried

4. Approval of Agenda

MOTION by Hart, second by Bartholomew to approve the agenda with the addition of H. Holiday

YEAS: All

NAYS: None

MOTION carried

5. Correspondences

Two correspondences were reviewed and discussed.

6. Public Comments

The Meldrum's Attorney addresses Council regarding agenda item unfinished business A.

7. Officer Reports-

a. President's Report/Street Administrator Report

Clerk Trapp and I, along with Trustee Poznanski, attend a General Law Village Seminar in Lansing. It was very informative but we all felt that the 3-hour seminar was too short to adequately address the information that they presented. I will continue to look for more training opportunities.

I met with HRC representatives and Al LaPeer from Waste Water to start the process of renewing our MS4 discharge permit. The DEQ is putting into place some new testing policies and procedures that will need to be planned for and we are putting the process in place to get that permit renewed.

Clerk Trapp and I met with a potential new Health Insurance vendor. We are actively looking for the best savings on our policy renewal in accordance with BCBS. We hope to have more information available for our May meeting.

I am happy to report that I utilized the Mobile Clerks Court at the 42-1 Court Building to file and complete my Notary Public certification, so as soon as my stamp arrives, I will also be able to provide Notary Services along the Clerk Trapp to the Village Residents.

I attended the ribbon cutting ceremony for the Kim Fields Farmers Insurance Agency grand opening on Newberry Street. It was my pleasure to welcome them to the Village.

I continue to meet with the Department Heads and Office staff on a regular basis to address issues and during the 1st week of April, I addressed with each of them the budgeting process for our upcoming fiscal year – the projected \$ and capital outlay project numbers have been submitted to Clerk Trapp.

I attended the dedication and unveiling ceremony for the new Village Clock this past Saturday. Our County Commissioner Don Brown, House Representative Doug Woziniak and Bruce Twp Supervisor Richard Cory were the other dignitaries in attendance. It was a very well attended gathering on a beautiful sunny day and the new clock is absolutely gorgeous. I must have walked by that old clock nearly every day for the last 18 years from my neighboring business as I was heading to the bank or to grab lunch, I remember calling Marian several times to report that the old clock wasn't working, and she'd send a crew to tinker with it and getting it running again and then it would stop a month or two later. That cycle continued until one day the clock simply fell over and was replaced by an orange barrel for nearly two years. It made me so sad to think that that little iconic gem of Romeo was no longer there, no more seeing it the background of photographs along the street or in someone's wedding or graduation photos. I can't thank enough, Jay Foltz, Grace Venet and Lisa Hall from the DDA who also felt the loss for our Community and took on the project. They solicited sponsorship dollars and began working with the contractors to have the new clock purchased and installed. Please take a stroll by it at the entrance to Starkweather Alley and read the dedication plaque attached. I'm sure you will agree that we have a new iconic gem to appreciate and admire, and take a minute when you see those organizers or visit a sponsoring business to extend your thanks as well.

Street Administrator Report

One of the topics briefly discussed during the General Law Village Training Session that I attended were the duties of the Street Administrator. One of the duties was the reporting of the ACT 51 monies and expenditures of those funds at our regular meetings. So, for this month I am going to verbally give you the report of what I know and let you know that in future months I will plan include that report in your packets along with the other department reports unless you prefer me to provide an oral report.

Fund 202 – Major Street Fund

We budgeted to receive \$184,723 from the State of Michigan in Act 51 monies.

As of April 1, we have received \$106,397.45

July 1 to April 1 we have expenditures of \$48,847.65 – I do have detailed reports from Jan 1st thru April 15th here if anyone would like to see them.

The majority of expenditures in this fund were for Winter Maintenance including salt purchases.

There was also some repair work that I authorized for a trip hazard in the sidewalk area on South Main.

Fund 203 – Local Street Fund

We budgeted to receive 94,668.00 in funds from the State of Michigan in Act 51 monies.

As of April 1, we have received 54,223.70.

July 1 to April 1 we have expenditures of \$166,762.72 – this fund also receives transfers in from our Municipal Street of \$61,677 and Major Street Fund of \$105,173

The majority of expenditures in this fund were for Winter Maintenance.

I have authorized our DPW to begin weekly street sweeping (one quadrant each week) in an effort to reduce the number of repairs and maintenance to our sanitary catch basins.

I have also authorized for repair work to be done with our newly purchased Hot Box to our local streets and in the cemetery.

I do have detailed reports from Jan 1st thru April 15th here if anyone would like to see them as well.

b. Clerk's Report

- March 19th. I attended a workshop of General Village Law that was a part of the MML yearly Capital Conference.
- March 28th. I attended the Macomb County Municipal Clerks network luncheon. This luncheon is made up of clerks throughout Macomb County.
- Friday April 12th. I chaired a meeting of the new Cemetery Board. According to meeting minutes that were approved at that meeting, the last time the board met was June 2013 so we had a lot to talk about. Each board member discussed their concerns with the neglect that they have seen upon their own inspections of the cemetery over the last 4 years. Prior to the meeting I had visited the maintenance garage and took several pictures to show the board the current condition of the garage because of neglect. I have been notified by 2 generous Village residents that want to donate materials and labor to re-do the bathroom that is in the garage. Right now, the bathroom is unusable. The foundations that were ordered last fall and were not taken care of have been completed.
- As President Malzahn previously mentioned, I also attended the ribbon cutting ceremony for the new Kim Fields Farmers Insurance Agency grand opening on Thursday. There was a nice turnout to welcome the new business to town.
- Also, I did attend the clock re-dedication ceremony this past Saturday. It was great to see so many members of the community come out for the new clock. I had the privilege to be a part of the subcommittee that began meeting last summer that made this project come to life.

c. Treasurer's Report.

Treasurer Sherri Maddox gave her report from the podium.

I received today from the Department of Treasury State of Michigan notice that as a local treasurer, I can submit a computerized tax roll.

d. Trustee's Report

No reports given.

8. Committee Reports-

a. Fire/ALS.

Report given during agenda item.

b. Armada Sewer

Armada Sewer meeting needs to be scheduled.

c. Sidewalk

Trustee Bob Hart reported.

9. Unfinished Business

- a. Sale of Clinton Street Property

MOTION by Hart second by Fowler that the Board will not act on this offer, the board will pursue the best and final offer from the two bidders.

YEAS: All

NAYS: None

MOTION Carried.

- b. Sale of Property Ordinance

MOTION by Hart second by Edwards to table the Sale of Property Ordinance discussion

YEAS: All

NAYS: None

MOTION Carried.

- c. Arcadis ROW permits

MOTION by Hart second by Bartholomew to go with the Macomb County's recommendation for \$500.00 permit fees with a deposit of \$1,000.00. Resolution for next meeting to be drafted.

YEAS: All

NAYS: None

MOTION Carried.

- d. Fire/ALS Proposal offer

MOTION by Edwards second by Fowler to accept the drafted proposal as written to present to Bruce Township

YEAS: All

NAYS: None

MOTION Carried.

10. New Business

- a. Parks and Recreation Commission.

Item was discussed. No board action was taken.

- b. Senator Pete Lucido Certificate Presentation.

State Senator Pete Lucido presented certificates of recognition to Village of Romeo Police Officer James Daves and Officer Richard Soulliere also recognized was Dispatcher Walter Muehler who was not present.

- c. Roku/MittTv App Demonstration.

Ruth Heidebrecht from the MittTv and Mike Romano from Tech City gave a presentation on how to gain TV access to The MittTv through the Roku device.

- d. Budget Workshop Meeting Dates.

MOTION by Hart second by Edwards to approve the Budget Workshop Meeting Dates as presented

YEAS: All

NAYS: None

MOTION carried.

- e. Cemetery Employees
MOTION by Seidel second by Edwards to approve the cemetery Crew Hire one 40 hour supervisor @ \$15 per hour, and 1-2 additional crew @ \$12 per hour
YEAS: Seidel, Edwards, Bartholomew, President Malzahn, Hart
NAYS: Folwer
MOTION carried.

- f. Special Events Permits
 - (a) Easter Egg Hunt
MOTION by Hart second by Seidel to approve the events permit for April 20, 2019 Easter Egg Hunt as presented.
YEAS: All
NAYS: None
MOTION Carried.

 - (b) Vino and Harmony in The Park
MOTION by Hart second by Bartholomew to approve the events permit for June 8, 2019 with compliance by Police, Fire and DPW.
YEAS: All
NAYS: None
MOTION Carried.

- g. 3rd Quarter Budget Amendments
MOTION by Hart second by Edwards to table until corrections can be reviewed.
YEAS: All
NAYS: None
MOTION carried.

- h. Holiday
MOTION by Bartholomew second by Edwards to approve April 21, 2019, Good Friday, as a Closed Holiday for the Village Hall
YEAS: All
NAY: None
MOTION Carried.

11. Public Comments. No comments.

12. Adjournment.

MOTION: By Hart, second by Fowler to adjourn the meeting.
MOTION carried.
Meeting adjourned at 8:38 p.m.

Respectfully submitted,
Kathryn Trapp
Village of Romeo Clerk