

**Village of Romeo Board of Trustees
Meeting Minutes
Monday, July 15, 2019 at 7:00 p.m.**

Location: Romeo Community Center
361 Morton Street, Romeo, MI 48065

Present: Nathan Bartholomew
Matt Edwards
Zach Fowler
Bob Hart
Meagan Poznanski
Randy Seidel
Christine Malzahn

1. CALL TO ORDER – PLEDGE OF ALLIGANCE AND ROLL CALL

President Malzahn called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

MOTION by President Malzahn second by Fowler to have Cindy Wilson to take the meeting minutes in the absence of Clerk Trapp

AYES: All

NAYS: None

Motion carried.

2. Approval of the minutes

MOTION by Hart second by Poznanski to approve the meeting minutes for June 15, 2019

YEAS: All

NAYS: None

MOTION CARRIED

MOTION by Hart second by Fowler to approve the meeting minutes for the Closed Session on June 15, 2019

YEAS: All

NAYS: None

MOTION CARRIED

3. Approval of the Bills

Motion by Poznanski support by Bartholomew to approve the bills from June in the amount of: \$47,042.11

YEAS: Hart, Edwards, Poznanski, Bartholomew, Seidel, Malzahn

NAYS: None

MOTION CARRIED

MOTION by Hart second by Poznanski to approve the bills from July in the amounts of: \$33,914.70 and \$316,062.39

YEAS: Hart, Poznanski, Fowler, Edwards, Seidel, Poznanski, Hart, Bartholomew

NAYS: None

MOTION CARRIED

4. Approval of the Agenda

MOTION by Hart support by Edwards to approve the agenda as written

YEAS: ALL

NAYS: None

MOTION CARRIED

5. Correspondences

None.

6. Public Forum – Agenda Items Only

None

Officer Reports:

a. President

On June 21st Clerk Trapp and I attended the official ribbon cutting for Lanzen located on Peyerk Court. We were given a tour along with State Senator Debbie Stabanow of their state of the art facility, and were honored to share a few words and officially welcome them to Romeo.

On June 26th I attend a SEMCOG Traffic Safety Institute Seminar at Semcog's facility in Detroit. One of the sessions specifically addressed mid-block crossings and pedestrian safety in creating a walkable community for residents and visitors. I hope to make this one of our projects to pursue next year.

I was able to locate within the meeting minutes dated April 2019 for the Michigan Municipal Stability Board that our Corrective Action Plan as submitted in February has been approved. We are still waiting for a formal letter of status to be received, but this is very good news and we are on solid ground for fixing that issue.

The following contracts have been formally executed and the agreements are now in place: MittTV, Fire & ALS Service, the Clinton Street Property sale and the AT&T Access Agreement.

The DDA and Starkweather are moving forward with the DIA mural on the Medaugh Building located on Main and Lafayette, they are hoping to have the outlines of the design in place for viewing before Peach Fest.

The DDA project for the trash can refurbishments and the new park benches should also be in place within the next few weeks.

Street Administrator

I have a meeting set with Mike McDonald of HRC and DPW Supervisor Tim Metz for Wednesday to get their report and repair estimates for the Brook and Salem Street area as well any other areas in need of urgent repairs.

- b. Clerk – no report given; Clerk absent
- c. Treasurer -
Tax Bills have been mailed out to all residents in the Village of Romeo. If you have an escrow account, mortgage company will pay your tax bill.
- d. Trustees
 - i. Trustee Fowler discussed Rails to Trails-would like to see bump sign installed to slow down bikers.
 - ii. Trustee Poznanski commented that Fire/Water missing online report. Asked if the maintenance fee will be assessed on the fall bill. Bailey Street parking lot needs help and a fence would be preferred. Will ask DDA to help get referrals and send back to trustees.
- e. Planning Commission Ex-Oficio – No report given

7. Committee Reports

- a. Armada Sewer – has not met.
- b. Sidewalk Committee – has not met.

8. Unfinished Business

- a. Ray Township Annexation
MOTION by Fowler second Poznanski to submit to the Macomb County Board of Commissioners for a request of annexation of requested properties by Chester Zochowski with no cemetery
AYES: Fowler, Poznanski, Seidel, Hart, Edwards, Bartholomew, Malzahn
NAYS:
MOTION CARRIED

- b. DDA Lease
MOTION by Hart second by Edwards to approve the DDA Lease at \$50 per month to include consumables, month to month
AYES: All
NAYS: None
MOTION CARRIED

- c. Professional Services – Village Planner
MOTION by Bartholomew second by Fowler to accept Cassin Planning Group as our Village Planner
AYES: Bartholomew, Fowler, Edwards, Hart, Poznanski, Seidel, Malzahn
NAYS: None
MOTION CARRIED

- d. Professional Services – Master Plan Update
MOTION by Fowler second by Poznanski to approve the expenditure for Master Plan Update
AYES: Fowler, Poznanski, Malzahn, Seidel, Hart, Edwards, Bartholomew
MOTION CARRIED

- e. Sale of used Crown Victoria Cars
MOTION by Seidel second by Bartholomew to approve the offer for the sale of (2) two used Crown Victoria cars for the sum of \$1, 000.
AYES: Seidel, Bartholomew, Poznanski, Hart, Fowler, Edwards, Malzahn
NAYS: None
MOTION CARRIED

9. New Business

- a. DDA Harvest Day Special Event Permit (Saturday October 12th)
MOTION by Edwards second by Hart to approve the permit as presented
AYES: All
NAYS: None
MOTION CARRIED

- b. Village Winery Thumb Wine Tour Event Permit (Saturday September 1st)
MOTION by Poznanski second by Seidel to approve the permit as presented
AYES: All
NAYS: None
MOTION CARRIED

- c. Parade Resolution Update (Homecoming Wednesday October 23rd)
MOTION by Poznanski second by Hart to approve the new date for the Homecoming Parade
AYES: All
NAYS: None
MOTION CARRIED

- d. Thee Office Pub Labor Day/Peach Festival Parking
Nichole Czajka of Thee Office Pub and Cookery was present to address any questions.
MOTION by Fowler second by Poznanski to allow Thee Office Pub to park their food refrigeration truck in the municipal parking lot for the Peach Festival weekend
AYES: All
NAYS: None
MOTION CARRIED

- e. Rules and Procedures – New Updates
Item was reviewed and discussed. President Malzahn to work on language for attendance policy.
- f. MML Detroit Convention – September 25-27, 2019
Item was reviewed and discussed.

10. Public Comments

No were heard.

11. Closed Session – Property Acquisition

MOTION by Seidel second by Hart to enter Closed Session at 8:17 p.m.

AYES: All

NAYS: None

MOTION CARRIED

MOTION by Hart second by Bartholomew to end Closed Session at 8:35 p.m.

AYES: All

NAYS: None

MOTION CARRIED

12. Adjournment

MOTION by Malzahn second by Fowler to adjourn the meeting at 8:37 p.m.

AYES: All

NAYS: None

MOTION CARRIED

Meeting adjourned at 8:37 p.m.

President Christine Malzahn

Date

Clerk Kathryn Trapp

Date