

A Public Hearing was held by the Village of Romeo Board of Trustees on Monday, June 17, 2019 at 7:00 p.m., at the Romeo Community Center 361 Morton Street, Romeo, MI 48065.

Purpose of the Hearing: To hear comments oral and written on the 2019-2020 Fiscal Year Budget for the Village of Romeo. The property tax millage rate proposed to be levied to support the proposed budget will be the subject of this hearing. The Village of Romeo currently levies 13 mills for the General Fund, and 1.5 mills for Municipal Streets. If approved, there will be no change in the millage rate levied. No increase in the millage is being proposed.

Public Hearing was opened at 7:00 p.m.

Motion by Hart second by Edwards to close the Public Hearing at 7:01 p.m.

Board of Trustees Meeting

Meeting Minutes

Date: June 17, 2019

Time: 7:00 p.m.

Location: 361 Morton Street
Romeo, MI 48065

Present: Bartholomew, Edwards, Fowler, Hart, Poznanski, Seidel, Malzahn

Absent: None

1. CALL TO ORDER – PLEDGE OF ALLIGANCE AND ROLL CALL. President Malzahn called the meeting to order at 7:02 p.m.
2. Approval of Minutes – May 20, 2019
MOTION by Hart second by Poznanski to approve the May 20, 2019 meeting minutes with the following edits:
Add the three bullet points from the Treasurer’s report:

- *On May 22nd, I will be attending BSA training at their facility for their Tax module.
- *Payer Express is on pause so I can research better options for residents.
- * April 17, 2019 as the date of the vendor visit

-Unfinished business – SEMCOG Presentation by David Boerger
 -Unfinished business – HDC Appointments were seconded by Seidel

YEAS: All

NAYS: None

Motion Carried

MOTION by Poznanski second by Hart to approve the meeting minutes for June 5, 2019

YEAS: All

NAYS: None

Motion Carried

3. Approval of the Bills – tabled until July meeting due to missing page #5

4. Approval of Agenda

MOTION by Hart second by Edwards to approve the agenda as presented

YEAS: All

NAYS: None

Motion carried

5. Correspondences – none

6. Public Forum – Agenda Items Only – none

7. Officer reports

a. **President/Street Administrator**

b. Clerk

The Memorial Day Parade and ceremony was a great success. The weather was perfect and a lot of residents came out to line the streets and fill the cemetery for the ceremony that took place. Special thanks to the Romeo and Juliet Garden Club for flowers and clean up around the stage and other areas of the cemetery. The cemetery maintenance crew, Kacy Z. and Jeff F. for the hard work keeping the grounds in top shape.

Attended a breakfast at the soon to be new Romeo High School for the SME P.R.I.M.E. (Partnership Response in Manufacturing Education) designation ceremony. Very exciting to see that we are beginning this and the opportunities that lie ahead for our school district and students.

Met with our representative from Waste Management, Jill Reynolds, about some concerns and issues with our current service. Jill was very open to hearing what we had to discuss and is working with us on finding solutions for the us and the residents.

On Friday June 14, 2019, I attended the ribbon cutting ceremony for the newly remodeled Wendy's in our community. The inside looks great and a lot of residents and some trustees were there.

Met with Multiple Bank Securities (June 17, 2019), along with Treasurer Sherri Maddox, to discuss investment options for our funds. I will work with Sherri to review funds and balances for investing.

A reminder that applications are available at the office for the 2018-2019 Minor Home Repair Program and lawn service assistance. This is part of the CDBG funds that were approved in February and can be used for those residents in need and meet the qualifications. Lawn cutting services will begin July 1, 2019.

- c. Treasurer
 - i. Emailed delinquent water bills out to residents
 - ii. June 5th a trainer from BSA came out for one on one training of BSA TAX
 - iii. June 12th I went to the Village of Almont to talk with their Village Clerk/Treasurer to learn about the workings of being a Treasurer in a Village
 - iv. June 14th I met with Anthony Moggio of Vetrainno Consulting to review items for the upcoming tax season.
 - v. June 17th I met with MBS to discuss investments for the Village of Romeo
 - vi. I will be having a conference call with MERS about transferring funds into our newly opened Trust Account for our OPEB account.
 - d. Trustees – Trustee Poznanski gave a report. Attended a Fiscally Responsible Seminar in Roseville. Discussed making a policy about adding agenda items. Attended the Village Winery event on June 8th in the park.
8. Committee Reports
- a. Armada Sewer – on agenda for contract approval
 - b. Sidewalk Committee – new list of addresses was submitted to Village offices of sidewalks in need of repair
 - c. AT&T Sub Committee – on agenda for permit approval
9. Unfinished business:
- a. Fire and ALS Contract
MOTION by Hart second by Poznanski to accept the 5-year contract with Bruce Township for Fire Services
YEAS: Hart, Poznanski, Fowler, Seidel, Bartholomew, Edwards, Malzahn
NAYS: None
Motion carried
 - b. Utility Ordinance Language Approval
MOTION by Hart second by Seidel to approve the update language
YEAS: All

NAYS: None
Motion carried

- c. Armada Sewer Agreement Extension
MOTION by Hart second by Edwards to extend the contract for one (1) more year
YEAS: All
NAYS: None
Motion carried
- d. Email Policy – item was discussed and reviewed

10. New Business:

- a. 2018-2019 Budget Amendments
MOTION by Hart second by Edwards to approve the 2018-2019 Budget Amendments as presented
YEAS: Hart, Edwards, Bartholomew, Seidel, Malzahn
NAYS: Fowler, Poznanski
Motion carried
- b. 2019-2020 Fiscal Year Budget
MOTION by Hart second by Bartholomew to approve the 2019-2020 Fiscal Year Budget with the adjustments of adding \$25,000 to GL#590-529.000-935.000 Repair & Maintenance-Lines and subtract \$25,000 from GL#590-529.000-970.000 Capital Outlay
YEAS: Hart, Bartholomew, Seidel, Edwards, Malzahn
NAYS: Fowler, Poznanski
Motion carried
- c. 2019-2020 Regular Meeting Dates Calendar
MOTION by Bartholomew second by Hart to approve the meeting calendar with moving the January meeting to Tuesday January 21, 2020 and the February meeting to Tuesday February 18, 2020
YEAS: All
NAYS: None
Motion carried
- d. AT&T Testing Entry & Testing Agreement
MOTION by Hart second by Edwards to accept the agreement
YEAS: Hart, Bartholomew, Edwards, Fowler, Poznanski, Seidel, Malzahn
NAYS: None
Motion carried
- e. Review Professional Service Policy – item was discussed and reviewed

- f. Planning Commission-Master Plan Proposal – item was discussed and reviewed
- g. Motor Pool Equipment Purchase
MOTION by Edwards second by Bartholomew to approve that STE furnish and install a tailgate salt spreader and that STE furnish and install steel powered v-plow
YEAS: Edwards, Bartholomew, Hart, Poznanski, Seidel, Fowler, Malzahn
NAYS: None
Motion carried
- h. Smart Contract
MOTION By Hart second by Poznanski to approve the SMART Contract as presented
YEAS: All
NAYS: None
Motion carried
- i. Board Packet Reports
MOTION by Poznanski second by Edwards to continue to print the Bills/Invoice Approval by Fund, Check Register, and Vendor Approval Summary Report for the trustee board packets
YEAS: All
NAYS: None
Motion carried

12. Public Comments – None

13. **MOTION by Hart second by Seidel to move into Closed Session at 9:07 p.m.**
YEAS: All
NAYS: None
Motion carried

13. Adjournment
MOTION by Hart second by Fowler to close the meeting at 9:25 p.m.
YEAS: All
NAYS: None
Meeting adjourned at 9:25 p.m.

Respectfully submitted,
Kathryn Trapp
Village Clerk