

Village of Romeo, Michigan

SITE PLAN REVIEW APPLICATION

I. PERSON/COMPANY RESPONSIBLE FOR PREPARATION OF THE PLANS

Name _____
Company _____
Address _____
City/Township _____ State _____ Zip _____
Phone _____ Email _____

II. GENERAL SITE PLAN INFORMATION

Property Address _____
General Location _____
Property ID Number _____
Property Size (acres) _____ Frontage (feet) _____
Existing Zoning _____
Existing Use _____
Proposed Use _____
Proposed Name of Development _____

III. SPECIFIC SITE PLAN INFORMATION

Setbacks (feet)
Front _____ Rear _____ Side _____ Opposite Side _____
Building Size (Principal Building)
Square Feet _____ Height _____
Building Size (Accessory Structure(s) if applicable)
Square Feet _____ Height _____
Total Parking Spaces Provided _____ Barrier Free Spaces Provided _____
Projected Number of Employees _____
Estimated Timeframe to Complete Construction _____

IV. SUBMISSION REQUIREMENTS

- Ten (10) copies of the Application Information Sheet
- Ten (10) copies of the Site Plan Review Application
- Ten (10) copies of the Affidavit of Ownership
- Ten (10) copies of the Site Plan
- Ten (10) copies of all other applicable plans (landscaping, elevation, floor etc.)
- A digital PDF copy of each of the required applications/documents/plans listed above.
- Application Fee