

VILLAGE OF ROMEO
BOARD OF TRUSTEES
MEETING MINUTES
MONDAY, DECEMBER 21, 2020 AT 7:00 PM.
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Location: Zoom Conference Meeting Id: Meeting ID: 849 8600 9815
Passcode: 552655

Present: Christine Malzahn, President
Sherri Maddox, Treasurer
Bob Hart, Trustee
Justin Parker, Trustee
Nathan Bartholomew, Trustee
Zachary Fowler, Trustee
Meagan Poznanski, Trustee

Absent: Matt Edwards

President Malzahn advised the board Clerk Trapp is on sick leave and has asked Lisa Hall to take the meeting minutes.

MOTION by Malzahn second by Parker to approve Lisa Hall to take meeting minutes for the December 21, 2020 Village of Romeo Board of Trustees meeting in Clerks absence.

**FOR THIS MOTION: YES: Malzahn, Parker, Bartholomew, Hart, Fowler, Poznanski
NO:
ABSENT: Edwards**

MOTION carried.

1. CALL TO ORDER, PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES & ROLL CALL.
President Malzahn called the Zoom meeting to order at 7:00 pm. The Pledge of Allegiance was recited.
Hall called roll. **Present: Bartholomew, Hart, Fowler, Poznanski, Parker, Malzahn.**
Absent: Edwards
A quorum of the board was present.

2. APPROVAL OF MINUTES – November 16, 2020
MOTION by Poznanski second by Bartholomew to approve the November, 2020 minutes as presented.
FOR THIS MOTION: Yes: Poznanski, Bartholomew, Fowler, Hart, Parker, Malzahn
No: None.
Absent: Edwards

MOTION carried.

3. APPROVAL OF BILLS LIST

MOTION by Poznanski second by Hart to approve payment of bills in the amounts of \$50,678.66 and \$203,205.95 as presented.

FOR THIS MOTION: Yes: Poznanski, Hart, Fowler, Parker, Bartholomew, Malzahn.
No: None.
Absent: Edwards

MOTION carried.

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4. APPROVAL OF AGENDA

Poznanski requested Sidewalk Discussion be added under unfinished business. Malzahn stated she will be providing an update on the sidewalks in her report. Add under Unfinished Business item A, Sidewalk Discussion.

Fowler requested Public Forum for Agenda Items only be removed from agendas. Malzahn stated this could be discussed in January in rules and procedures discussion.

MOTION by Hart second by Bartholomew to approve the agenda as amended.

FOR THIS MOTION: Yes: Hart, Bartholomew, Poznanski, Parker, Fowler, Malzahn.

No: None.

Absent: Edwards

MOTION carried.

4. CORRESPONDENCE:

Malzahn stated she received correspondence from DTE about tree trimming in the village.

5. PUBLIC FORUM – None

6. OFFICER'S REPORTS

a. President Malzahn welcomed Justin Parker to the board.

Malzahn stated she spoke with Jeff Rapp and no additional sidewalk repairs will be completed until spring 2021 due to covid exposure.

Malzahn stated she has attended many meetings in Washington Township regarding the water main.

The MEDC hosted the last meeting for 2020 and advised Macomb County has launched the New Parcel Explorer.

Malzahn stated she, Clerk Trapp and Chamber Director Stephens have attended meetings with Bruce Township Supervisor Mike Fillbrook.

AT&T has begun preliminary work on the tower.

Malzahn stated she would like to Thank, Clara and the Parks Recreation staff for the Christmas Tree Lighting, it was a great event. The event was scheduled to run from 7:00pm to 8:30 pm but the line did not end until 10:00pm. Thanked Ruth and Rick from the MittTV for lighting the tree. Thanked Rick for finding the star in the tree, having it repaired and placing it back on the top of the tree. Thanked the Romeo Lions, Trustee Poznanski and all the volunteers that participated.

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b. Treasurer Maddox reported:

One outstanding IFT Due, working on implementation of Positive Pay, Financial Reports sent to Bendzinski & Co. to complete Annual Information Statement. Merry Christmas & Happy New Year to all residents and Board Members.

c. Trustee reports:

Hart- nothing to report, wished everyone a Merry Christmas.

Parker would like to Thank the residents for their trust and for electing him as trustee. Noted concerns about the ordinances being out of date.

Malzahn responded the ordinance book and muni-code have been approved for updates. Muni-code is updated and codified, awaiting update inserts from Muni-code.

Parker asked if there are written procedures for trustees? There needs to be something in place.

Malzahn stated she understands and agrees, the newly elected officials received nothing upon taking office 2 years ago. Please reach out with any questions or concerns.

Fowler – nothing to report, wished everyone a Merry Christmas.

Poznanski would like to Thank the residents for electing her to another 4-year term as trustee.

Attended another workshop on municipal budgeting.

Thanked Parks and Recreation for the Tree Lighting, it was very well done and worth the wait.

Bartholomew stated the sidewalk repairs have went well this year. Looking forward to the project continuation in the spring. Wished everyone a Merry Christmas.

7. Planning Commission Ex-Officio report:

Fowler stated there is no reports from the Planning Commission. Would like to recommend Bill Grandstaff be reinstated to the Planning Commission.

8. COMMITTEE REPORTS – None

9. UNFINISHED BUSINESS

a. Sidewalk Discussion

Item was discussed by the board. No board action was taken.

MOTION by Hart second by Poznanski to approve 2021 Holiday Calendar as presented.

**FOR THIS MOTION: YES: Hart, Bartholomew, Malzahn
NO: Poznanski, Parker, Fowler
ABSENT: Edwards**

MOTION failed.

Malzahn stated she will revise and add to the January 2021 Meeting Agenda.

11. ANNUAL APPOINTMENTS

MOTION by Bartholomew second by Hart to approve annual appointments for positions as recommended by President Malzahn.

**FOR THIS MOTION: YES: Bartholomew, Hart, Poznanski, Parker, Fowler, Malzahn.
NO: None
ABSENT: Edwards**

MOTION carried.

MOTION by Fowler second by Parker to approve recommendation to appoint Carl Webb to the Planning Commission as recommended by President Malzahn.

**FOR THIS MOTION: YES: Fowler, Parker, Hart, Bartholomew, Poznanski, Malzahn
NO: None
ABSENT: Edwards**

MOTION carried.

Malzahn noted that Mr. Kare is in attendance and asked if would like to speak to the board about himself and his interest in serving on the Planning Commission.

Kare stated he is a 22-year-old Village resident and is studying construction management. He stated he is passionate about serving the community and learning the processes. Started a Facebook page in 2020 during the shutdowns to assist residents and businesses. I recently campaigned and ran in the election for a Washington Township Trustee Seat.

MOTION by Fowler second by Hart to approve recommendation to appoint Nolan Kare to the Planning Commission as recommended by President Malzahn.

**FOR THIS MOTION: YES: Hart, Bartholomew, Malzahn
NO: Fowler, Parker, Poznanski
ABSENT: Edwards**

MOTION fails.

MOTION by Poznanski second by Parker to approve recommendations to appoint Drew Hale to the Zoning Board of Appeals as recommended by President Malzahn.

**FOR THIS MOTION: YES: Poznanski, Parker, Fowler, Bartholomew, Hart, Malzahn
NO: None
ABSENT: Edwards**

MOTION carries.

12.POLICE VEHICLE

MOTION by Hart second by Parker to approve Vehicle Lease Purchase of two (2) new 2021 Ford vehicles at \$32,195.00 each, 3-year lease terms, with 3 annual lease payments, 1 payment per year adjusted to \$22,948.91.

**FOR THIS MOTION: YES: Hart, Parker, Poznanski, Bartholomew, Malzahn
NO: Fowler
ABSENT: Edwards**

MOTION carried.

13. LEXIPOOL Electronic Policy

MOTION by Poznanski second by Parker to approve purchase of Lexipool Electronic Policy Manual at a cost of \$3,324.00.

**FOR THIS MOTION: YES: Poznanski, Parker, Fowler, Bartholomew, Hart, Malzahn.
NO: None
ABSENT: Edwards**

MOTION carried.

14.DPW Security System

MOTION by Malzahn second by Bartholomew to table DPW Security System to January 2021 board meeting and to obtain additional quotes.

**FOR THIS MOTION: YES: Malzahn, Bartholomew, Hart, Parker, Poznanski, Fowler
NO: None
ABSENT: Edwards**

MOTION carried.

15. MERS DEFINED CONTRIBUTION

MOTION by Bartholomew second by Hart to approve MERS Defined Agreement Addendum as presented.

**FOR THIS MOTION: YES: Bartholomew, Hart, Poznanski, Parker, Fowler Malzahn
NO: None
ABSENT: Edwards**

MOTION carried.

16.PUBLIC COMMENTS – There were no public comments.

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17. ADJOURNMENT

MOTION by Fowler second by Parker to adjourn the meeting at 8:54 pm.

**FOR THIS MOTION: YES: Fowler, Parker, Poznanski, Hart, Bartholomew, Malzahn
NO: None.
ABSENT: Edwards**

MOTION carried.

Christine Malzahn, President

Kathryn Trapp, Clerk

Date

Lisa Hall, Recording Secretary