

VILLAGE OF ROMEO BUILDING DEPARTMENT
121 W St Clair St. Romeo, MI 48065
586-752-3565

BUILDING PERMIT APPLICATION

FOR ACCESSORY BUILDINGS, GARAGES, AND SHEDS

Date: _____ Zoning District: _____ Permit #: _____

Applicant Name: _____

Applicant company (if applicable): _____

Applicant Phone number: _____

Project Address: _____

Property Owner Name (if different):

Address: _____

Phone Number: _____

Signature of property owner is required if the property owner is **not** also the applicant.

Signature of Property Owner: _____

Project Description:

Type of building (circle one): shed / garage / other _____

Total sq ft: _____

Dimensions: ____ ft. **wide** by ____ f.t **long** by ____ ft. in **height**

Estimated total cost of construction: \$ _____

Please provide the following:

1. Site plans of the building, including height, width, area, and the distance from the road and other structures
2. A fee of \$125 paid to the Village of Romeo
3. A copy of the property owner's driver's license
4. A copy of the contractor's driver's license
5. A copy of the contractors contracting license

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ALL accessory buildings must comply to the **Village of Romeo Code of Ordinances**, specifically Article 9 of the R-1 Single Family Residential District Code. This includes, but is not limited to:

- All accessory buildings that are attached to a main building must still follow the regulations of said ordinance.
- Detached accessory buildings must be located only in a rear yard
- When on a corner lot, accessory buildings must observe the required front yard setback from both streets
- No more than one (1) attached or detached accessory building shall be permitted for each lot, excluding garages
- Dwelling units with attached garages may be allowed not more than one (1) detached accessory building not to exceed two hundred fifty (250) square feet in total area. Dwelling units without an attached garage may be allowed not more than one (1) detached accessory building not to exceed seven hundred ninety (790) square feet in total area.
- No detached accessory building shall be located closer than ten *(10) feet to any main building, nor shall it be closer than five (5) feet to any side or rear lot line. In no instance shall an accessory building be located within a dedicated easement or right of way.
- Accessory buildings shall not exceed two (2) stories or twenty-five (25) feet in total height.
- A detached accessory building, when located on the same or adjoining lot, shall not involve any business, profession, trade, or occupation. No accessory building shall be used for residential purposes.

According to Section 9.03 of the **Village of Romeo Code of Ordinances**, AREA, HEIGHT, AND PLACEMENT requirements include:

- A minimum lot area of 7200 square feet
- A minimum lot width of 60 lineal feet
- A front yard setback of 25 lineal feet
- A minimum rear yard setback of 40 lineal feet
- A minimum side yard of 9-foot each
- A maximum height (stories/feet) of 2/25
- A maximum lot coverage of 35%
- A minimum floor area (square feet) of:
One story being 900 square feet, one and a half stories being 768 square feet first floor and 900 square feet total and two stories being 728 square feet first floor and 1456 square feet total

Required Fees:

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*By completing this form, you agree to comply to **all** regulations stated in the Village of Romeo Code of Ordinances, pay all due fees to the Village of Romeo, and follow all applicable laws of this jurisdiction.*

Applicant Signature: _____

OFFICE USE ONLY

APPROVED _____

DENIED _____

(must be approved or denied within 5 business days)